

PLEASE CAREFULLY READ THE FOLLOWING DIRECTIONS:

1. Under the "Forms" section or the icon on the homepage, download the "Registration Packet 2010-11". The packet will consist of a 3 page registration form, affidavit, and the 2010-2011 tuition pricing sheet.
2. If you are registering more than 1 child, please use separate forms for each child.
3. Please print legibly in ink. Fill in all blanks. A copy of the completed form will be given to your child's teacher.
4. Enclose a **NON-REFUNDABLE Registration Fee, per child** with your registration forms. Registration fees are figured on the cost of the May 2011 tuition plus \$50. The tuition portion of the registration fee will be credited in May 2011 assuming your child is still enrolled May 2011.

The following fee schedule is for Registration fees (\$50 plus the May 2011 tuition) ONLY.

This is NOT the tuition pricing for 2010-11:

Nursery 1-3	T/TH \$210	MWF \$275	M-F \$400	Birth date March 09-August 2010
Nursery 4-5	T/TH \$200	MWF \$240	M-F \$355	Birth date September 08-February 09
2K		MWF \$225	M-F \$325	Birth date as of September 1, 2010
3K		MWF \$225	M-F \$305	Birth date as of September 1, 2010
4K		MWF \$225	M-F \$280	Birth date as of September 1, 2010

5. **The affidavit form must be updated annually and notarized.** The State of Alabama requires us to have all parents sign the form. As a ministry of the Homewood Church of Christ, we are required to let you know that the Day School is not regulated by DHR. You may use a notary of your choice or Bari Walton, Assistant Director, can notarize during Day School hours. Office hours are 8-2. Please call to make an appointment, 945-1015.

6. Registration forms, check and affidavit may be mailed to:

**Homewood Day School
265 West Oxmoor Road,
Homewood, AL 35209.**

7. You may contact the Day School at 945-1015 or dayschool@homewoodchurch.org.
2/2010

HOMEWOOD CHURCH OF CHRIST DAY SCHOOL 2010-2011 PRICING SCHEDULES

Proposed Dates Monday, August 9th-Friday, May 20th

DAY SCHOOL HOURS- N1-4K, 9:00 a.m. until 1:00 p.m.

EXTENDED CARE HOURS-N1 to 4K, 7- 9:00 a.m. and 1- 5 p.m.

MONTHLY TUITION-

	<u>T/TH</u>	<u>MWF</u>	<u>M-F</u>
Nursery 1-3 born March 2009 to August 2010	\$160	\$225	\$350
Nursery 4-5 born September 2008 to February 2009	\$150	\$190	\$305
2K * as of Sept. 1, 2010	NA	\$175	\$275
3K * as of Sept. 1, 2010	NA	\$175	\$255
4K * as of Sept. 1, 2010	NA	\$175	\$230

The monthly tuition fee is figured on a year's total tuition divided by 10 monthly payments.

All payments are due by the 10th of each month. Monthly billing will consist of tuition, any extended care/lunch charges for the previous month and activity fees. Your teacher will notify you when to expect special activity/field trip fees.

Late tuition fees will be assessed as follows: 11th-15th \$25

16th-20th \$25 additional

21st-25th \$25 additional

26th-31st \$25 additional

****Exception-In May any previous charges and any anticipated charges such as lunch and/or extended care must be pre-paid by the 10th. ****

No reduced rates will be given for illness, vacation, holidays, inclement weather, or early withdrawal from the program.

Monthly tuition is non-refundable. There will be no makeup days. Tuition and fees will accrue until a 30 day written notification for withdrawal is submitted and the 30 day period is satisfied.

NON-REFUNDABLE REGISTRATION FEE- The fee consists of \$50.00 per child and the May 2011 tuition. If your child is still enrolled in May 2011, you will be credited for the May tuition portion of the registration fee in May 2011.

Nursery1 enrollment requires tuition to be paid beginning in August regardless of when the infant begins during the year. Once your child has registered, any schedule changes initiated by the parents on the days attending will be assessed a \$25 schedule fee change. *****Classes will be offered contingent on enrollment. *****

The Day School reserves the right to de-enroll any child whose social, physical, or emotional needs are beyond the resources and training of our current staff.

EXTENDED CARE PRICING- \$3.50 an hour, for any portion of an hour used. The Day School closes promptly at 5:00 p.m. As stated in the Parent Policy Handbook, a *late pickup fee* will be charged beginning at 5:01.

SUPPLY FEES- Due in August and in January. Supply fees cover consumable and non-consumable items appropriate for each age level. This does not include field trips or special activities.

Nursery 1-3 T/TH \$60 MWF \$60 M-F \$70

Nursery 1-5 T/TH \$60 MWF \$60 M-F \$70

2K MWF \$60 M-F \$65

3K MWF \$60 M-F \$65

4K MWF \$70 M-F \$75

4K FIELD TRIP T-SHIRTS-Each child in the 4K is required to purchase a field trip t-shirt. The cost will be on your 1st bill.

HOMEWOOD CHURCH OF CHRIST DAY SCHOOL REGISTRATION

2010-2011 REV 2/10 **Office Use-Class:** _____

Child's Name : _____ Birthdate: _____ Male:___ Female:___

Address _____

City: _____ Zip: _____ Home Phone: _____ Race: _____

Billing address if different than child's home address:

Name of person responsible for bill payment: _____

Primary contact: _____ Social Security #: _____

Cell Phone: _____ Business Phone: _____

E-mail address: _____

Place of Employment/Occupation: _____

Secondary contact: _____ Social Security #: _____

Cell Phone: _____ Business Phone: _____

E-mail Address: _____

Place of Employment/Occupation: _____

Child lives with both both parents ___ mother ___ father ___ legal guardian___.

REGISTRATION FEES ARE NON-REFUNDABLE

I understand by submission of the registration form, fees, and any pre-paid tuition, that I am responsible for any tuition and fees incurred while my child is enrolled at the Homewood Day School. If I withdraw my child, I will submit notification of withdrawal **in writing** 30 days prior to withdrawal. **I am responsible for all fees, tuition, and late fees until notification is submitted and the 30 day period is satisfied.**

Parent/Guardian Signature: _____

May 2011 TUITION, REGISTRATION FEE, AND BLUE IMMUNIZATION FORM ARE DUE BEFORE CHILD MAY BEGIN SCHOOL.

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The Day School reserves the right to de-enroll any child whose social, physical, or emotional needs are beyond the resources and training of our current staff.
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Days Requested: ___ Mon-Fri
___ Mon-Wed-Fri (Option only for Nursery 1-4K)
___ Tues-Thurs (Option only for Nursery 1-5) ***

*** ***Preference of days is contingent on availability.***

****A \$25 fee will be assessed if child's days attending is changed after the initial registration per parent request.**

Extended Day will be used: (this is just a general idea for staffing purposes).

Occasionally ___
AM drop off- 7-8am___ 8-9am___
PM pick up 1-2pm___ 2-3pm___ 3-4pm___ 4-5pm___

Has child been in a caregiver/daycare/preschool setting before? ___ Yes ___ No

Where? _____ When: _____

Reason for leaving? _____

Who referred you to the Homewood Day School? _____

Emergency Contacts in desired calling order (EX: 1.Mom, 2.Dad, 3.Friend, etc.) List the **best,local** phone number.

1. Name/Phone _____ Phone: _____ Relationship: _____

2. Name/Phone _____ Phone: _____ Relationship: _____

3. Name/Phone _____ Phone: _____ Relationship: _____

4. Name/Phone _____ Phone: _____ Relationship: _____

Additional people (other than contacts) who may pick up my child:

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Is there anything special we need to know about your child? (nicknames, unusual fears etc.):

Does your child speak English? (2K-4K) _____

Is your child potty-trained (3K-4K)? _____

Do you have a religious affiliation? _____

Name Place of place of
worship? _____

As a ministry of the Homewood Church of Christ, we are here to teach and show God's love to your precious children. Please know we welcome you and your family to the Homewood Church of Christ.

Health Information

Medical Conditions: _____

Treatment: _____

Allergies: _____

Treatment: _____

Does your child have tubes: Yes _____ No _____

***If your child requires medicine to be kept at school, we must have a
Medicine Release form on file.***

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Emergency Authorization: In order to meet all legal requirements, I hereby authorize the Director or Assistant Director of the Homewood Church of Christ Day School to give consent for any emergency medical care for _____ while he/she is in custody of the Homewood Day School.

Parent/Guardian Signature: _____

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Scrapes and Cuts:

I give permission for my child to have antibiotic ointment applied to scrapes and cuts.

Parent/Guardian Signature _____

Children in Diapers:

My child may have diaper rash ointment applied if needed. **Parent/Guardian Initials** _____

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Permission to Photograph:

I give permission for HDS to take pictures of my child for the following purposes:

___ Display in classroom, scrapbook, newsletter, or bulletin boards.

___ Use in promotional materials (Parent will be notified first)

___ Use on HDS website. Teachers maintain a classroom page for parent viewing only.

Parent Signature: _____

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Student Information:

I give permission for my name and/or my child's name, address, or email to be distributed to the parents of HDS for use in class or school activities. ___ Yes ___ No

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OFFICE USE ONLY: Date registration submitted _____ Number of children registered _____

Registration Fee _____ Check #/Cash amount _____

FORM OF AFFIDAVIT FOR PARENT/GUARDIAN 2010-2011
State of Alabama

County of: Jefferson

Before me, a Notary Public in and for said State and County, appeared _____ and is known to me, after being duly sworn or affirmed, says as follows:

That affiant is the parent or legal guardian of the minor child/children _____ ; that affiant has been notified by Homewood Church of Christ Day School, that said church or school has filed notice and is exempt under law from regulation by the Department of Human Resources.

_____ Parent/Legal Guardian

Sworn, or affirmed to and subscribed before me this _____ day of _____, 2010.

_____ Notary Public

