

# Homewood Church of Christ Day School 2010-2011 Registration Packet For Returning Students

There are 6 pages included with this Registration Packet.  
Complete the forms, include the Registration Fee, and return to the  
Day School Office.

**Do not return in your child's backpack.**

**Please complete a registration form for each child.**

**Fill in all blanks. Use ink.**

**All information on these forms will be considered the most current and  
the Day School records will be updated accordingly.**

## **Included:**

1. General Information
2. Pricing Schedule
3. Registration Form (3 Pages)
4. Affidavit Form for Parent/Guardian. Form must be notarized.

**Homewood Church of Christ Day School  
2010-2011 Registration Packet for Returning Students.  
Monday, January 25 through Friday, February 5.**

***Proposed 2010-2011 SCHOOL YEAR:  
Monday, August 9th through Friday, May 20th.***

Go to the Day School website at [www.homewooddayschool.org](http://www.homewooddayschool.org) and download the "2010-2011 Registration Packet for Returning Students". There are 6 pages included with this registration packet.

Please print the entire packet, complete the forms and return to the Day School office (*do not return in your child's backpack*).

**If your child is not returning to the Day School, return the "Will Not Re-Enroll Form" (located at the bottom of this page) to the office.**

**Included:**

1. General Information
2. 2010-2011 Pricing
3. Registration Form **\*\*\*Please return 1 completed Registration Packet per child.**
4. Affidavit

Fall Registration 2010-2011 for parents with children currently enrolled in the Day School will begin **Monday, January 25 through Friday February 5, 2010**. Monday, February 8th we will begin filling vacancies from our waiting list.

**\*\*\*Classes will be offered contingent on enrollment. \*\*\***

**I DO NOT PLAN TO RE-ENROLL MY CHILD(REN) FOR THE UPCOMING 2010-2011 YEAR.**

CHILD'S NAME: \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_ (PLEASE PRINT)

**Please Circle Reason:**

Graduating    Hours not conducive to work    Location    Cost

Other: \_\_\_\_\_

**PLEASE CAREFULLY READ THE FOLLOWING DIRECTIONS:**

1. Go to the Day School website [www.homewooddayschool.org](http://www.homewooddayschool.org).
2. Under the "Forms" section, download the "Registration Packet For Returning Students". The packet will consist of a 3 page registration form, affidavit, and the 2010-2011 tuition pricing sheet.
3. **The affidavit form must be updated annually and notarized.** Bari Walton can notarize during Day School hours.
4. If you are registering more than 1 child, please use separate forms for each child. At this time, register any new babies or additional children not currently enrolled in Day School.
5. Please print legibly in ink. Fill in all blanks. A copy of the completed form will be given to your child's teacher. This registration form will be considered the most current information and corrections to the current information on file will be made accordingly.
6. Enclose a **NON-REFUNDABLE Registration Fee, per child** with your registration forms. Registration fees are figured on the cost of the May 2011 tuition plus \$50. The tuition portion of the registration fee will be credited in May 2011 assuming your child is still enrolled May 2011.

***Date your checks for March 1st. Checks will be deposited after March 1st.***

**The following fee schedule is for Registration fees (\$50 plus the May 2011 tuition) ONLY. This is NOT the tuition pricing for 2010-11:**

Nursery 1-3	T/TH \$210	MWF \$275	M-F \$400	Birth date March 09-August 2010
Nursery 4-5	T/TH \$200	MWF \$240	M-F \$355	Birth date September 08-February 09
2K		MWF \$225	M-F \$325	Birth date as of September 1, 2010
3K		MWF \$225	M-F \$305	Birth date as of September 1, 2010
4K		MWF \$225	M-F \$280	Birth date as of September 1, 2010

7. Place the registration fee check and registration form in an envelope marked "Registration".
8. Registration forms with payment must be returned to the office by Friday, February 6th. Do not return in your child's backpack!

# HOMEWOOD CHURCH OF CHRIST DAY SCHOOL 2010-2011 PRICING SCHEDULES

## Proposed Dates Monday, August 9<sup>th</sup>-Friday, May 20<sup>th</sup>

**DAY SCHOOL HOURS**- N1-4K, 9:00 a.m. until 1:00 p.m.

**EXTENDED CARE HOURS**-N1 to 4K, 7- 9:00 a.m. and 1- 5 p.m.

<b><u>MONTHLY TUITION-</u></b>	<b><u>T/TH</u></b>	<b><u>MWF</u></b>	<b><u>M-F</u></b>
Nursery 1-3 born March 2009 to August 2010	\$160	\$225	\$350
Nursery 4-5 born September 2008 to February 2009	\$150	\$190	\$305
2K * as of Sept. 1, 2010	NA	\$175	\$275
3K * as of Sept. 1, 2010	NA	\$175	\$255
4K * as of Sept. 1, 2010	NA	\$175	\$230

**The monthly tuition fee is figured on a year's total tuition divided by 10 monthly payments.**

All payments are due by the 10<sup>th</sup> of each month. Monthly billing will consist of tuition, any extended care/lunch charges for the previous month and activity fees. Your teacher will notify you when to expect special activity/field trip fees.

*Late tuition fees* will be assessed as follows: 11<sup>th</sup>-15<sup>th</sup> \$25

16<sup>th</sup>-20<sup>th</sup> \$25 additional

21<sup>st</sup>-25<sup>th</sup> \$25 additional

26<sup>th</sup>-31<sup>st</sup> \$25 additional

**\*\*\*Exception-In May any previous charges and any anticipated charges such as lunch and/or extended care must be pre-paid by the 10<sup>th</sup>. \*\*\***

No reduced rates will be given for illness, vacation, holidays, inclement weather, or early withdrawal from the program.

Monthly tuition is non-refundable. There will be no makeup days. Tuition and fees will accrue until a 30 day written notification for withdrawal is submitted and the 30 day period is satisfied.

**NON-REFUNDABLE REGISTRATION FEE-** The fee consists of \$50.00 per child and the May 2011 tuition. If your child is still enrolled in May 2011, you will be credited for the May tuition portion of the registration fee in May 2011. ***Nursery1 enrollment*** requires tuition to be paid beginning in August regardless of when the infant begins during the year. Once your child has registered, any schedule changes initiated by the parents on the days attending will be assessed a \$25 schedule fee change. **\*\*\*Classes will be offered contingent on enrollment. \*\*\***

**The Day School reserves the right to de-enroll any child whose social, physical, or emotional needs are beyond the resources and training of our current staff.**

**EXTENDED CARE PRICING-** \$3.50 an hour, for any portion of an hour used. The Day School closes promptly at 5:00 p.m. As stated in the Parent Policy Handbook, a *late pickup fee* will be charged beginning at 5:01.

**SUPPLY FEES-** Due in August and in January. Supply fees cover consumable and non-consumable items appropriate for each age level. This does not include field trips or special activities.

Nursery 1-3 T/TH \$60 MWF \$60 M-F \$70

Nursery 1-5 T/TH \$60 MWF \$60 M-F \$70

2K MWF \$60 M-F \$65

3K MWF \$60 M-F \$65

4K MWF \$70 M-F \$75

**4K FIELD TRIP T-SHIRTS-**Each child in the 4K is required to purchase a field trip t-shirt. The cost will be on your 1<sup>st</sup> bill.

**HOMWOOD CHURCH OF CHRIST DAY SCHOOL REGISTRATION**

**2010-2011**

**OFFICE USE-CLASS** \_\_\_\_\_

Child's Name : \_\_\_\_\_ Birthdate: \_\_/\_\_/\_\_ Male:\_\_\_ Female:\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Race: \_\_\_\_\_

**Billing address if different than child's home address:**

\_\_\_\_\_

**Name of person responsible for bill payment:** \_\_\_\_\_

**Primary contact:** \_\_\_\_\_ Social Security #: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Place of Employment/Occupation: \_\_\_\_\_

**Secondary contact:** \_\_\_\_\_ Social Security #: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Place of Employment/Occupation: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Child lives with both both parents \_\_\_ mother \_\_\_ father \_\_\_ legal guardian\_\_\_.

**REGISTRATION FEES ARE NON-REFUNDABLE**

I understand that I am responsible for any tuition and fees incurred while my child is enrolled at the Homewood Day School. If I withdraw my child, I will submit notification of withdrawal **in writing** 30 days prior to withdrawal. **I am responsible for all fees, tuition, and late fees until notification is submitted and the 30 day period is satisfied.**

Parent/Guardian Signature: \_\_\_\_\_

**May 2011 TUITION, REGISTRATION FEE, AFFIDAVIT AND BLUE IMMUNIZATION FORM ARE DUE BEFORE CHILD MAY BEGIN SCHOOL.**

.....  
**The Day School reserves the right to de-enroll any child whose social, physical, or emotional needs are beyond the resources and training of our current staff.**  
.....

**Days Requested:** \_\_\_ Mon-Fri  
\_\_\_ Mon-Wed-Fri (Option only for Nursery 1-4K)  
\_\_\_ Tues-Thurs (Option only for Nursery 1-5) \*\*\*

\*\*\* ***Preference of days is contingent on availability.***

**\*\*A \$25 fee will be assessed if child's days attending is changed after the initial registration per parent request.**

**Extended Day will be used:** (this is just a general idea for staffing purposes).

Occasionally \_\_\_  
AM drop off- 7-8am\_\_\_ 8-9am\_\_\_  
PM pick up 1-2pm\_\_\_ 2-3pm\_\_\_ 3-4pm\_\_\_ 4-5pm\_\_\_

Has child been in a caregiver/daycare/preschool setting before? \_\_\_ Yes \_\_\_ No

Where? \_\_\_\_\_ When: \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

Who referred you to the Homewood Day School? \_\_\_\_\_

**Emergency Contacts** in desired calling order (EX: 1.Mom, 2.Dad, 3.Friend, etc.) List the **best, local** phone number.

1. Name/Phone \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

2. Name/Phone \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

3. Name/Phone \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

4. Name/Phone \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Additional people (other than contacts) who may pick up my child:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Is there anything special we need to know about your child? (nicknames, unusual fears etc.):

\_\_\_\_\_  
\_\_\_\_\_

Does your child speak English? (2K-4K) \_\_\_\_\_

Is your child potty-trained (3K-4K)? \_\_\_\_\_

Do you have a religious affiliation? \_\_\_\_\_

Name of place of worship? \_\_\_\_\_

As a ministry of the Homewood Church of Christ, we are here to teach and show God's love to your precious children. Please know we welcome you and your family to the Homewood Church of Christ.

## Health Information

**Medical Conditions:** \_\_\_\_\_

**Treatment:** \_\_\_\_\_

**Allergies:** \_\_\_\_\_

**Treatment:** \_\_\_\_\_

***If your child requires medicine to be kept at school, we must have a  
Medicine Release form on file.***

.....  
**Emergency Authorization:** In order to meet all legal requirements, I hereby authorize the Director or Assistant Director of the Homewood Church of Christ Day School to give consent for any emergency medical care for \_\_\_\_\_ while he/she is in custody of the Homewood Day School.

Parent/Guardian Signature: \_\_\_\_\_

.....  
**Scrapes and Cuts:**

I give permission for my child to have antibiotic ointment applied to scrapes and cuts.

Parent/Guardian Signature \_\_\_\_\_

.....  
**Children in Diapers:**

My child may have diaper rash ointment applied if needed. Parent/Guardian Initials \_\_\_\_\_

**Permission to Photograph:**

I give permission for HDS to take pictures of my child for the following purposes:

\_\_\_ Display in classroom, scrapbook, newsletter, or bulletin boards.

\_\_\_ Use in promotional materials (Parent will be notified first)

\_\_\_ Use on HDS website. Teachers maintain a classroom page for **PARENT** viewing only.

Parent Signature: \_\_\_\_\_

.....  
**Student Information:**

I give permission for my name and/or my child's name, address, or email to be distributed to the parents of HDS for use in class or school activities. \_\_\_ Yes \_\_\_ No

.....  
**OFFICE USE ONLY:** Date registration submitted \_\_\_\_\_ Number of children registered \_\_\_\_\_

Registration Fee \_\_\_\_\_ Check #/Cash amount \_\_\_\_\_

**FORM OF AFFIDAVIT FOR PARENT/GUARDIAN 2010-2011**  
**State of Alabama**

County of: Jefferson

Before me, a Notary Public in and for said State and County, appeared \_\_\_\_\_ and is known to me, after being duly sworn or affirmed, says as follows:

That affiant is the parent or legal guardian of the minor child/children \_\_\_\_\_ ; that affiant has been notified by Homewood Church of Christ Day School, that said church or school has filed notice and is exempt under law from regulation by the Department of Human Resources.

\_\_\_\_\_ Parent/Legal Guardian

Sworn, or affirmed to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_ Notary Public